



Focus on Oak Grove

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March 22, 2018

Dear Parent or Guardian of 2018 Oak Grove High School Graduate:

It's that time of year for *Focus on Oak Grove* to begin collecting information to print special sections featuring the graduates of Oak Grove High School. We will publish two issues which will feature graduating seniors. Those issues will be May 10 and May 17. In order to provide a complete and accurate lasting keepsake, we are asking for your assistance.

The first issue will be the senior section dated May 10 and requires you to complete the attached form to ensure your graduate's information is listed correctly. We also ask you to submit "Remember When" photos of your graduate as well as photos taken throughout the years with his/her classmates. Please identify the graduates listed on the photo or, if it is a photo taken during a room party, sporting or other event and you are unable to provide a complete identification, indicate the event and year, if possible. **The information form and "Remember When" photos are due in our office by April 18, 2018.** There is **no charge** for submitting any of the above information. All photos will be available to be returned to you after May 10. If you would rather e-mail photos, please call our office for instructions. Please do not delay in returning this information.

The issue dated May 17 features congratulatory messages from family and friends. These boxes contain a photo of your choice and message and are a great way to express pride in your graduate. Attached is a form you may complete and return to us along with a photo and payment. There is a charge of \$45 for each congratulatory message submitted for your graduate. Payment must accompany order. Again, you may use a photo of your choice in this message, however, if no photo is received with the order, we will use the school-provided graduation photo. If you need more than one form, please make a copy or contact our office. This form also is available for download on our website, www.theodessan.net under Community "info forms". **To include your graduate in the May 17 issue of *Focus on Oak Grove*, please return the form, photo and payment by May 10, 2018.**

Thank you in advance for helping make these senior issues special by providing the above requested information.

Sincerely,

Betty S. Spaar